



# Cheyenne Regional Medical Center

## **BOARD OF TRUSTEES REGULAR SESSION MINUTES August 28, 2025 1:15 pm ~ Vista Board Room/WebEx**

### Board members present:

Karlyn Quist, Secretary/Treasurer  
Tanya Keller  
Paul Massey, MD  
Sue Thompson

David Cook, Vice-President  
Steven Leafgreen  
Paula Poythress

### Staff Present:

Tim Thornell, President & Chief Executive Officer  
Tracy Garcia, VP Clinical Services/Chief Nursing Officer  
Tom Downes, MD, Interim Chief Medical Officer  
Greg O'Barr, Interim VP CRMG  
Casey Robinson, VP of Operations  
Robin Roling, VP/Chief Operations Officer  
Joanna Vilos, VP/Chief Legal & Human Resources Officer  
Yvonne Wigington, VP/Chief Financial Officer  
Rene Hinkle, MD, Chief of Staff  
Scott Fox, Executive Director Foundation  
Teena Gering, Director Medical Staff Office  
Evan Rainey, Medical Staff Coordinator  
Stephen Pecevich, MD  
Max Machalek, Data Analyst  
Gladys Ayokosok, Compliance Director  
Roxanne Gorman, Director Risk Management  
Brenna Heaton, Guest Services & Volunteer Manager

### Guests Present:

Kevin Unger, UCHealth  
Diane Jackson, UCHealth  
David Lind, Foundation Chair  
Commissioner Thompson  
Kathleen Peterson, President Volunteers

### Minutes: Molly Bridenstine

CALL TO ORDER/ QUORUM	The August 28, 2025, Regular Session meeting of the Board of Trustees was called to order at 1:15 pm. A quorum was present.
PHYSICIAN AND STAFF RECOGNITION	Mr. Thornell recognized: <ul style="list-style-type: none"><li>❖ Dr. Stephen Pecevich for his dedication and compassion to patients; and</li><li>❖ Mr. Machalek for his hard work, dedication and positive attitude.</li></ul>

	Dr. Pecevich left the room at this time.
FOUNDATION UPDATE	<p>Dr. Lind provided the Foundation update including:</p> <ul style="list-style-type: none"> <li>❖ The grants committee met in June and approved items to support the hospital in the amount of \$700,000;</li> <li>❖ The golf tournament will be held tomorrow, August 29<sup>th</sup>;</li> <li>❖ The Great Bison Shuffle is scheduled for Saturday, September 13<sup>th</sup>; and</li> <li>❖ Denim and Diamonds is scheduled for November 14, 2025.</li> </ul> <p>Mr. Fox discussed:</p> <ul style="list-style-type: none"> <li>❖ The golf tournament will support the Cancer Center project with 47 teams scheduled to participate;</li> <li>❖ The Great Bison Shuffle is scheduled for September 13<sup>th</sup> and monies raised will go toward the cardiac and pulmonary rehab program;</li> <li>❖ CFD ticket raffle raised over \$250,000 and money will go towards the employee care fund to help employees in critical need; and</li> <li>❖ Reminder that 100% of donations that come to Foundation go back to the hospital, i.e., service lines, projects, etc., which is possible due to the hospital covering the administrative costs for the Foundation staff.</li> </ul>
VOLUNTEER REPORT	<p>Ms. Peterson and Ms. Heaton discussed:</p> <ul style="list-style-type: none"> <li>❖ Volunteers averaged 3,704 hours of volunteer time over the last quarter;</li> <li>❖ Projects and funds reviewed;</li> <li>❖ Volunteer recognition luncheon was held in May with 62 volunteers in attendance;</li> <li>❖ Repair work will begin on the Healing Garden; and</li> <li>❖ Upcoming events reviewed.</li> </ul> <p>Ms. Peterson and Ms. Heaton left the room at this time.</p>
CONSENT AGENDA	<p>It was moved, seconded and carried to approve and accept as presented those items on the consent agenda which included the following:</p> <ul style="list-style-type: none"> <li>❖ Regular Session Board of Trustees minutes dated 06/26/2025;</li> <li>❖ Board Strategic &amp; Planning Committee minutes dated 01/21/2025;</li> <li>❖ Board Governance &amp; Compliance Committee minutes dated 05/21/2025;</li> <li>❖ Board Finance &amp; Audit Committee minutes dated 06/18/2025;</li> <li>❖ Board Quality &amp; Patient Safety Committee minutes dated 06/19/2025; and</li> <li>❖ Board Quality &amp; Patient Safety Committee minutes dated 07/17/2025.</li> </ul>
BOARD PRESIDENT'S REPORT	<p>Ms. Quist welcomed Dr. Massey and Mr. Leafgreen, two new Trustees.</p> <p>It was moved, seconded and carried to approve Mr. Dave Cook as Vice-President of the Board of Trustees for the next two years.</p> <p>It was moved, seconded and carried to approve Ms. Karlynn Quist as Secretary/Treasurer of the Board of Trustees for the next two years.</p>
MEDICAL STAFF REPORT	<p>The report from the August 11, 2025, Executive Committee of the Medical Staff meeting was included in the packet for review.</p> <p>Dr. Hinkle discussed:</p>

- ❖ Dr. Downes, interim CMO has been an “amazing partner”; and
- ❖ A record number of applications have been sent out from the Medical Staff Office.

A thorough discussion occurred at the Medical Executive Committee meeting regarding matters requiring action for approval.

Items requiring action:

Dr. Hinkle noted the Medical Executive Committee did have some questions regarding recredentialing physicians in a particular group. A couple of providers were pulled off the list for approval as the Committee were not comfortable granting full privileges (providers do have temporary privileges).

It was moved, seconded and carried to approve the following request of the Executive Committee of the Medical Staff from their August 11, 2025, meeting:

- ❖ Smith Neerukonda, MD be granted Associate Staff – Membership and Privileges, Cardiology, CRMG Heart and Vascular as requested;
- ❖ Isheeka Edwards, MD be granted Associate Staff – Membership and Privileges, Cardiology, CRMG Heart and Vascular as requested; and
- ❖ Arla Mistica, MD be granted Associate Staff – Membership and Privileges, Psychiatry, CRMC Behavioral Health as requested.

It was moved, seconded and carried to approve the following request of the Executive Committee of the Medical Staff from their August 11, 2025, meeting:

- ❖ Mohammed El-Tarabily, MD be granted Privileges Only – Locum Tenens, Hematology/Oncology, CRMC Cancer Services as requested;
- ❖ Sandeep Pandove, MD be granted Privileges Only – Locum Tenens, Hospitalist, Aligned Providers – HM as requested;
- ❖ Shana Eaglefeathers, DO be granted Privileges Only – Locum Tenens, Hospitalist, Aligned Providers – HM as requested;
- ❖ Kristi L. St. Clair, MD be granted Privileges Only – Locum Tenens, Hospitalist, Aligned Providers – HM as requested;
- ❖ Akari Kyaw, MD be granted Privileges Only – Locum Tenens, Infectious Disease, CRMG Medical Specialty Clinic as requested;
- ❖ David Binder, MD be granted Privileges Only – Locum Tenens, Radiation Oncology, CRMC Cancer Services as requested;
- ❖ Timothy Waxweiler, MD be granted Privileges Only – Locum Tenens, Radiation Oncology, CRMC Cancer Services as requested;
- ❖ Sameer Nath, MD be granted Privileges Only – Locum Tenens, Radiation Oncology, CRMC Cancer Services as requested;
- ❖ Tyler P. Robin, MD be granted Privileges Only – Locum Tenens, Radiation Oncology, CRMC Cancer Services as requested;
- ❖ John M. Schallenkamp, MD be granted Privileges Only – Locum Tenens, Radiation Oncology, CRMC Cancer Services as requested; and
- ❖ Ali Kimyaghalam, MD be granted Privileges Only – Locum Tenens, Vascular Surgery, CRMG Heart and Vascular as requested.

It was moved, seconded and carried to approve the following request of the Executive Committee of the Medical Staff from their August 11, 2025, meeting:

- ❖ Shakiera M. Whyte Henry, NP be granted Privileges Only – Allied Health, Nurse Practitioner, Aligned Providers – HM as requested;
- ❖ Victoria L. O’Daniel, NP-C be granted Privileges Only – Allied Health, Nurse Practitioner, Cheyenne Urology as requested; and
- ❖ Tylor E. Schroeder, DNP be granted Privileges Only – Allied Health, Nurse Practitioner, Aligned Providers – HM as requested.

It was moved, and seconded to approve the following request of the Executive Committee of the Medical Staff from their August 11, 2025, meeting:

- ❖ Matthew R. Strang, MD be granted Added Privileges, Adult Hospitalist, Aligned Providers – HM as requested;
- ❖ Tyler Brady, PAC be granted Added Privileges, APP – Department of Medicine, Aligned Providers – HM as requested; and
- ❖ Jenna M. Oppenheimer, PAC be granted Added Privileges, APP – Department of Medicine, Aligned Providers – HM as requested.

Dr. Hinkle described “Added Privileges” for the Board. Dr. Downes has been working closely with Aligned Providers to recruit for the hospitalist program. It was noted it is difficult to recruit to Cheyenne and it will take time to get fully staffed.

After discussion, the motion carried.

Dr. Hinkle noted “Privileges Only” means the provider is not a full member of the medical staff and do not come into the hospital. “Delegated” means the provider is privileged through a different organization and do not go through complete privileging here at CRMC, but credentials are verified through primary source verification.

It was moved, seconded and carried to approve the following request of the Executive Committee of the Medical Staff from their August 11, 2025, meeting:

- ❖ Hamza Iqbal, MD be granted Privileges Only – Telemedicine (Delegated), Real Radiology as requested;
- ❖ Sean C. Chang, MD be granted Privileges Only – Telemedicine (Delegated), Real Radiology as requested;
- ❖ Zi-Rong Xu, MD be granted Privileges Only – Telemedicine (Delegated), Real Radiology as requested; and
- ❖ Stephanie Chassen, MD be granted Privileges Only Recredentialing – Telemedicine (Delegated), Children’s Hospital – Neonatology as requested;

It was moved and seconded to approve the following request of the Executive Committee of the Medical Staff from their August 11, 2025, meeting:

Dr. Hinkle noted, Dr. Meares resigned his full-time active staff membership and will move to consulting, which is typically used for retiring providers and will

	<p>only come into the hospital for certain consultations.</p> <ul style="list-style-type: none"> <li>❖ Accept the Resignation of Privileges and Transfer to Consulting Staff of Ageselaos J. Meares, MD as requested;</li> <li>❖ Privilege Card – Thoracic Surgery; and</li> <li>❖ Privilege Card – Thoracic Robotically Assisted Surgery.</li> </ul> <p>After discussion, the motion carried.</p> <p>Dr. Hinkle discussed the process of moving from Associate Staff to Active Staff after one year with the completion of Focused Professional Practice Evaluation (FPPE).</p> <p>It was moved, seconded and carried to approve the following request of the Executive Committee of the Medical Staff from their August 11, 2025, meeting:</p> <ul style="list-style-type: none"> <li>❖ Brahmananda K. Koduri, MD be Advanced to Active Staff as requested;</li> <li>❖ Amy M. Lichon, DO be Advanced to Active Staff as requested;</li> <li>❖ Jacob J. Merrell, MD be Advanced to Active Staff as requested;</li> <li>❖ James W. Robbins, MD be Advanced to Active Staff as requested;</li> <li>❖ Matthew R. Strang, MD be Advanced to Active Staff as requested; and</li> <li>❖ Stacey L. Winters, DO be Advanced to Active Staff as requested.</li> </ul> <p>Mr. Rainey and Dr. Pecevich left the room at this time.</p>
PRESIDENT & CEO REPORT	<p>Mr. Thornell's report was included in the packet for review.</p> <p>Mr. Thornell discussed the following:</p> <ul style="list-style-type: none"> <li>❖ Participation in Cheyenne Frontier Days;</li> <li>❖ Korn Ferry has been engaged to search for a Chief Medical Officer and VP CRMG;</li> <li>❖ Vizient Captis group purchasing organization; and</li> <li>❖ Impact to healthcare from the "Big Beautiful Bill".</li> </ul> <p>Dr. Unger provided a UCHealth update.</p> <p>Ms. Gering left the room at this time.</p> <p>Mr. Machalek presented the 2025 CMS Star Rating results.</p> <p>The following management reports were provided in the packet:</p> <ul style="list-style-type: none"> <li>❖ Dr. Roling, COO division management report</li> <li>❖ Ms. Garcia, VP Clinical Services/CNO division management report;</li> <li>❖ Dr. Downes, CMO division management report;</li> <li>❖ Ms. Vilos, CL&amp;HRO division management report;</li> <li>❖ Dr. O'Barr, CRMG division management report;</li> <li>❖ Ms. Wigington, CFO division management report; and</li> <li>❖ Mr. Robinson, VP of Operations division management report.</li> </ul> <p>Ms. Gorman and Mr. Machalek left the room at this time.</p>



<p><b>BOARD FINANCE AND AUDIT COMMITTEE</b></p>	<p>Ms. Wington discussed the recommendations from the August 20, 2025, Board Finance and Audit Committee meeting.</p> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ The Memorial Hospital of Laramie County Pension Plan Actuarial Valuation as of December 31, 2024.</li> </ul> <p>Of note, a clean opinion was received regarding the Memorial Hospital of Laramie County Pension Plan as of December 31, 2024. With no further discussion, it was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ The audited financial statements for Memorial Hospital of Laramie County Pension Plan as of December 31, 2024.</li> </ul> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ Selling the Tortoise MLP and Cohen &amp; Steers Realty (CSJIX) portfolios and deposit the money in a money market account until approval of the next alternative investment strategy.</li> </ul> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ The AEW Core Property Fund Investment Manager with a \$22.250M investment and a 5% target allocation.</li> </ul> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ The JP Morgan Infrastructure Investment Fund (IIF) Manager in an unhedged fund with a \$22.250M investment.</li> </ul> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ The Cheyenne Women's Imaging Pavillion (CWIP) equipment loan for a Stereotactic Biopsy Machine and DEXA Machine for a term of 60 months, interest rate of 6.35%, in the amount of \$353,482.36.</li> </ul> <p>Of note, Mr. Cook abstained from voting.</p> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ Write off \$3,169,286 for June 2025 in Hospital accounts receivable to bad debt collection agencies per CRMC policies and procedures.</li> </ul> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ Write off \$3,100,815 for June 2025 for patients who have met the Community Benefit/Charity Care criteria.</li> </ul> <p>It was moved, seconded and carried to approve the following request:</p>
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	<ul style="list-style-type: none"> <li>❖ Write off \$3,917,972 for July 2025 in Hospital accounts receivable to bad debt collection agencies per CRMC policies and procedures.</li> </ul> <p>It was moved, seconded and carried to approve the following request:</p> <ul style="list-style-type: none"> <li>❖ Write off \$3,087,817 for July 2025 for patients who have met the Community Benefit/Charity Care criteria.</li> </ul> <p>Ms. Wigington presented the FY2025 June 2025/Year End Financial Review and FY2026 July 2025 Financial Review.</p>
<b>BOARD QUALITY &amp; PATIENT SAFETY COMMITTEE</b>	<p>It was moved, seconded and carried to approve the following requests:</p> <ul style="list-style-type: none"> <li>❖ The Quality &amp; Patient Safety Plan.</li> </ul> <p>It was moved, seconded and carried to approve the following requests:</p> <ul style="list-style-type: none"> <li>❖ The July 2025 Quality Contracts: <ul style="list-style-type: none"> <li>▪ Sign Language Services of Cheyenne;</li> <li>▪ Children's Hospital of Colorado;</li> <li>▪ Wyoming Urological Services; and</li> <li>▪ Nathaniel Kaan, MD.</li> </ul> </li> </ul> <p>It was moved, seconded and carried to approve the following requests:</p> <ul style="list-style-type: none"> <li>❖ The August 2025 Quality contracts: <ul style="list-style-type: none"> <li>▪ Weatherby/CHG Locums (review in 3 months): <ul style="list-style-type: none"> <li>○ Chief reason for fallout was due to provider who has completed Locums assignment;</li> </ul> </li> <li>▪ Randy Everett, MD; and</li> <li>▪ Cheyenne Radiology Group &amp; MRI, PC.</li> </ul> </li> </ul> <p>It was moved, seconded and carried to approve the following requests:</p> <ul style="list-style-type: none"> <li>❖ The 2025 Patient Care Quality Contracts as of 8/2025.</li> </ul> <p>Ms. Thompson provided an update from the August 21, 2025, committee meeting and the presentations that were presented.</p>
<b>BOARD STRATEGIC AND PLANNING COMMITTEE</b>	<p>Ms. Keller provided an update from the Board Strategic and Planning Committee meeting held on August 26, 2025, including:</p> <ul style="list-style-type: none"> <li>❖ A facilities update;</li> <li>❖ The Sentinel program and noted the hospital will now participate in monthly calls regarding the project; and</li> <li>❖ CARE Committee and the Health Equity subcommittee will be changed to the CARE's Equity Data review.</li> </ul>
<b>BOARD GOVERNANCE &amp; COMPLIANCE COMMITTEE</b>	<p>It was moved, seconded and carried to approve the following requests:</p> <ul style="list-style-type: none"> <li>❖ 7.01.037 Request for Confidential Communication policy.</li> </ul> <p>Ms. Ayokosok provided the quarterly Compliance update.</p>

ADJOURN TO EXECUTIVE SESSION	It was moved, seconded and carried to adjourn to Executive Session at 3:47 pm to discuss those matters not open to the public under W.S. § 16-4-405(a) (ii), (iii), (ix) and (x).
RECONVENE FROM EXECUTIVE SESSION	<p>The Trustees reconvened from Executive Session at 5:33 pm. A quorum was present.</p> <p>It was moved, seconded and carried to approve:</p> <ul style="list-style-type: none"> <li>❖ Executive Session Board of Trustees minutes dated 06/26/2025; and</li> <li>❖ Item A.</li> </ul>
INFORMATION ONLY	<ul style="list-style-type: none"> <li>❖ The updated Board Master Calendar for FY2026 was included in the packet for review.</li> </ul>
ADJOURNMENT	There being no further business, the meeting was adjourned at 5:33 pm.

Pete Obermueller  
President

Karlynn Quist  
Secretary/Treasurer